

SUNRISE MCL LAND SDN BHD

NEW VENDOR REGISTRATION FORM (CONSULTANT)

CONTRACT & PROCUREMENT DEPARTMENT

Company Name* :

Nature of Business* :

Type of Business Registered* : Sole Proprietor Limited
 Partnership Unlimited Liability
 Others _____ *[pls state]*

All fields marked with an asterisk (*) are mandatory and failure to provide information may result in the rejection of application. Sunrise MCL Land Sdn Bhd reserves the right to accept or reject of the applications and the Vendor shall not be reimbursed for whatever expenses or losses incurred during the preparation and submission of the complete registration documents. Please submit your registration form to **general@foresthights.my**, attention to Contract & Procurement Department. Only Shortlisted Vendors will be invited for interview prior to registering in Approved Consultants List.

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PART A: COMPANY PARTICULARS *[compulsory]*

Note: Consortium or Joint Venture

Vendor's company by a group of two or more forming a joint venture or consortium must be signed by each firm and satisfactory proof that one person is authorized to act for all. All the members of a joint-venture or consortium shall be jointly and severally responsible for all the obligations of any Contract entered.

01 – VENDOR COMMON DETAILS

Business Reg. No/NRIC/Passport No. * :

Date of Incorporation* :

SST Registration No.* (if applicable) :

Address Line 1* : Phone* :

Address Line 2 :

Address Line 3 : City* :

Zip/Postal Code

Country* : State/Province* :

Primary Contact Name : Phone* :

Email* :

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02 – BRANCH DETAILS [only if applicable]

Branch Name* :

Address Line 1* : : Phone* :

Address Line 2 :

Address Line 3 : City* :

Zip/Postal Code :

Country* : State/Province* :

Primary Contact Name: Phone* :

Email* :

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Company Name : _____

PART B : PARTICULARS OF DIRECTORS, PARTNERS *[compulsory]*

01 – FINANCIAL DETAILS

Paid-up Capital (RM)* : _____

Supplier Credit Facilities (RM) : _____

Overdraft Facilities (RM) : _____

02 – DIRECTOR(S) DETAILS

First Name*	Last Name*	% of Equity	Shares Owned (RM)

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PART C : DOCUMENTS REQUIRED (Attachment to email together with this Registration Form) IF RELEVANT

Please Tick	No.	Content	Office Use
	1	Introduction of company*	
	2	Form 49 / Companies Act 2016 – Section 58*	
	3	Form 24 / Companies Act 2016- Section 78*	
	4	Form 9 & 13 (if applicable)/ Companies Act 2016 – Section 14 & 15*	
	5	Details of Organisation Chart (with Name & Position) *	
	6	Professional Insurance Coverage (if any)	
	7	List of Current Project & last 3 years projects with site photos*	
	8	Certificate Of Registration With Authorities (if any). Eg: Lembaga Akitek Malaysia/ Lembaga Jurutera Malaysia, ISO 9001:2008.*	
	9	Client Referees	
	10	Company Profile*, inclusive but not limited to the following:	

1. Director(s) Details*

Example:

<i>FIRST NAME*</i>	<i>LAST NAME*</i>	<i>NRIC/PASSPORT NO. *</i>	<i>QUALIFICATION</i>	<i>YEARS OF SERVICE*</i>	<i>WORK PHONE*</i>	<i>EMAIL</i>

2. Technical Staff(s) Details*

Example:

<i>FIRST NAME*</i>	<i>LAST NAME*</i>	<i>NRIC/ PASSPORT NO. *</i>	<i>QUALIFICATION *</i>	<i>POSITION *</i>	<i>YEARS OF SERVICE*</i>	<i>WORK PHONE</i>	<i>EMAIL</i>

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3. Qualified Technical Personnel* (Experience Not Less Than 8 Years)

Example:

<i>FIRST NAME*</i>	<i>LAST NAME*</i>	<i>NRIC/ PASSPORT NO. *</i>	<i>QUALIFICATION*</i>	<i>POSITION*</i>	<i>YEARS OF SERVICES (not less than 8 years)</i>	<i>WORK PHONE</i>	<i>EMAIL</i>

4. Last 5 Years Project Experience*

Example:

<i>PROJECT NAME*</i>	<i>PROJECT PACKAGE NAME</i>	<i>PROJECT VALUE*</i>	<i>CLIENT NAME*</i>	<i>DATE OF AWARD*</i>	<i>DATE OF TARGET COMPLETION *</i>	<i>PERCENTAGE OF COMPLETION</i>

5. List of Awards & Recognition* (applicable to design consultants only)

Example :

<i>PROJECT NAME*</i>	<i>YEAR OF AWARD*</i>	<i>TITLE OF AWARD/RECOGNITION*</i>	<i>i.e FIABCI, PAM, The Edge etc</i>

6. Company Turnover (based on professional fees) for the last 3 years*

Example :

<i>YEAR*</i>	<i>PROJECT PACKAGE NAME</i>	<i>PROJECT VALUE*</i>	<i>CLIENT NAME*</i>

Please provide information as per examples.

PART D : PROJECT REFERENCE

1. Project reference (any works with UEM Sunrise / MCL Land)

If yes, please list down a.) _____

b.) _____

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PART E : DECLARATION *[compulsory]*

I/We declare and confirm that information given and contained in the copies of documents provided are true. I/We are aware and understand that if any of the information forwarded and contained in the enclosed documents, are found to be false, Sunrise MCL Land Sdn Bhd has the right to reject our application.

Signature* : _____

Name* : _____

Designation* : _____

I/C No. or Passport No.* : _____

Date* : _____

Company Chop* : _____